

The following requirements must be met in order to receive a Pool Access Card and use the pool facilities at Village of Oak Lake HOA.

1. TWO (2) Access cards per household. *(First Card is Free; second card is \$25.00)*
2. Must be a property owner or tenant of **Village of Oak Lake** *(tenants must provide a copy of the lease).* **(NOTE: a photo ID will be required)**
3. **Annual Maintenance Fee must be Paid in Full. NO Pool Access Card will be issued, renewed or reactivated if your Annual Maintenance fee, fines, etc. are not paid.**
4. If your account is not current, please contact Sterling ASI at sugarland@sterlingasi.com to pay; any balance or fines on your account will result in the pool access card being deactivated. *The cost to reactivate a pool access card is \$10.00.*
 - **If leasing a home please note:** the Annual Maintenance fee should have been paid by the owner of the property. *Pool Access Card will NOT be issued to tenants if the property owner fails to pay Annual Maintenance fee.* **TENANTS:** please provide a photo ID, a copy of the current lease agreement and current utility bill at the time of registration.
 - Annual Maintenance fees **WILL NOT** be accepted at the pool site. If leasing a home in Village of Oak Lake, please provide a photo ID, a copy of the current lease agreement and current utility bill when requesting a pool access card.
5. You may bring up to **TEN (10)** guests per household.
6. Children 12 years of age and under must be accompanied by an adult 18 years of age or older and will require a pool card for children 5 and over.
7. Anyone not following lifeguards' instructions or acting in a disruptive manner may be asked to leave the pool facility.
8. Proper swimming attire must be worn by those residents/guests who plan to swim.
9. Pool Access Cards are for residents' use only and should not be given to or shared with non-residents; doing so may result in loss of pool privileges.

POOL ACCESS CARD PICKUP LOCATIONS:

Sterling Offices:

1 Avalon Place
Sugar Land, Texas 77479

11201 Lake Woodbridge Drive
Sugar Land, Texas 77498

****Please note: Pool cards will not be mailed and are available for pick up ONLY from Sterling Association Services by stopping by one of the offices and providing proper ID.** Replacement/Lost cards can be purchase at one of the locations for \$25.00. Should you have any questions regarding the operation or maintenance of the facility, please contact Sterling at (832) 678-4500.